Technician (Lighting and Sound)

Department: Technical
Reporting to: Lighting and Sound Manager
Hours: 45 hours per week (targeted average) working a varied rota over 7 days of the week including evening and night work.

Main Purpose of the Role
- Working as part of a team in maintaining the required high standards of presentation and maintenance in all the theatre’s premises.
- Ensuring all productions are presented safely and efficiently and make full use of the available facilities with primary responsibility for lighting and sound equipment and systems.
- Ensuring the Theatre’s premises are maintained in excellent condition with primary responsibility for lighting and sound equipment and systems and electrical systems.

Key Responsibilities
Production
- Assist in managing the safe and efficient set up and take down of in house and touring production equipment.
- Assist with managing servicing, repair, maintenance and upgrading of production equipment.
- Operation of production equipment.
- Liaising with and assisting touring companies with their requirements and providing support, expertise and solutions as required.
- Motivating the technical team to deliver productions to a high standard and on time.
- Assist in managing the provision of technical support to partner venues, external events, hospitality and fundraising events.

Administration and Finance
- Assist in managing the maintenance of equipment inventories, inspection and service records.
- Liaising with Line Manager to manage budgets relating to production and building wide systems.
- Assist in specifying new equipment, upgrades and relevant training requirements.
- Assisting with the completion of Technical Department administration including wage-sheets, contra and show reports etc.
Health and Safety
- Continuously monitoring technical safety procedures.
- Assisting to record risk assessments for any significant risk in the workplace.
- Ensuring a safe working environment in technical areas and in other departments at all time.

Buildings and Properties
- Assisting with general facilities and systems maintenance taking managerial decisions when required.
- Assist in managing the general housekeeping of technical areas.
- Liaison with Outside Contractors / Service Engineers.

Learning and Participation
- Assisting in the supervision and induction of regular technical work experience placements or interns.
- Participating in the provision of educational tours of the technical department.
- Providing technical support for education workshops and activities.

Other
- Assist in managing miscellaneous equipment hires.
- Delivering technical skills and services outside of the theatre’s premises as required from time to time.
- Any other duties as may be required.

Lighting and Sound Specialism
- Operation and maintenance of the in-house lighting, sound and AV equipment and systems.
- Ensure toured lighting, sound and AV equipment is fit for purpose and constructed/rigged correctly.
- Conduct first line preventative and reactive maintenance to lighting, sound and AV equipment and systems.

Organisational Wide Responsibilities
- To demonstrate and promote our core values;
  - “To inspire a sense of the magic of theatre” to both your colleagues and anyone who visits us to see our performances, take part in our activities or spend time in our buildings.
  - To support and contribute to our commitment to provide brilliant experiences. This underpins everything we do and shapes how we work as a team, the partners with whom we work and the way in which we welcome our visitors.
- To maximise the opportunities for inclusion throughout the theatre’s activities
- To actively support the theatre’s ambitions to reduce its impact on the environment
- To comply with all theatre policies including Safeguarding, Equal Opportunities, Health and Safety, ICT, Data Security and Protection
- To undergo any training necessary to fulfil the duties of this role and to develop its contribution to the organisation
# PERSON SPECIFICATION

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<th>Essential</th>
<th>Desirable</th>
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<tr>
<td><strong>Experience &amp; Knowledge</strong></td>
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<tr>
<td>• Extensive practical technical experience as a Theatre Technician with specific experience of Lighting and Sound equipment and systems.</td>
<td>• Experience of ETC lighting control products and protocols.</td>
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<td>• General knowledge of all technical disciplines gained through working in a receiving theatre or similar related industry</td>
<td>• Experience of small to mid-scale lighting design.</td>
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<td>• Demonstrable knowledge and understanding of sound system construction and design</td>
<td>• Knowledge of Microsoft and Mac operating systems.</td>
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<td><strong>Attributes</strong></td>
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<tr>
<td>• Availability to work a varied rota across daytimes, evenings, night shifts and weekends</td>
<td>• Experience of Yamaha and Digico control systems and protocols.</td>
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<td>• Be well-organised and capable of prioritising work to meet critical deadlines</td>
<td>• Experience of Dante audio networking and digital speaker management systems</td>
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<td>• Ability to work on own initiative and as part of a team</td>
<td>• Experience of QLab programming and operation</td>
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<td>• Ability to communicate effectively and build positive, co-operative relationships with colleagues, visiting companies and customers</td>
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<td>• Be responsible, honest and reliable</td>
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<td><strong>Skills</strong></td>
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<td>• Ability to work at height using access equipment and p.p.e. as necessary</td>
<td>• Driving Licence</td>
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<td>• Ability to lift, carry, load and unload production equipment</td>
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<td>• Ability to interpret technical information and have good problem solving skills</td>
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<td>• Awareness of current appropriate health and safety regulations</td>
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This description is not exhaustive & may change to meet the needs of the business as the strategic vision for the department & organisation evolves. The post holder may be required to perform duties outside of this as operationally required, but within reasonable scope of this role at the request of the relevant manager or director.